

**Union Territory of J&K
Department of Agriculture & Farmers Welfare, Jammu**



**Tender Document
For Cultivation 150 acre of fallow land for growing of green fodder
particularly for promotion of silage during Kharif 2023 at Seed
Multiplication Farm Chakroi for Department of Agriculture, Jammu
(J&K)**

**Office of the Account Officer,
Directorate of Agriculture,
Talab Tillo, Jammu (J&K)
Phone No: 0191-2505201
E-mail: acctsagriimu@gmail.com**

NOTICE INVITING TENDER

No: DAS/ACcts/2023-24/160

Dated: 12.05.2023

1. For and On behalf of the Lt. Governor, Union Territory of J&K, On-line bids are invited on Jk tender portal www.jktenders.gov.in from reputed/ experienced and eligible parties for subletting **150 acre of Fallow land for cultivation of green fodder particularly for promotion of silage during Kharif 2023 in the Seed Multiplication Farm Chakroi** Department of Agriculture Jammu (J&K). The bidder shall submit bids as per the conditions listed in Part-I of this tender document. However the tendering authority reserves the right to increase or decrease the land for cultivation.
2. The detailed tender document can be downloaded from diragriju.nic.in (for reference only) and E-portal site: www.jktenders.gov.in and the bid is to be submitted online only on www.jktenders.gov.in up to last date and time for submission of tender. There shall be no sale of physical tender document and important dates of bidding are as under:-

3. Brief Details of Tender:

S.No.	Item	Description
1	Minimum reserve bid	12.00 lakhs
2	EMD (Bid Security)	0.24 lakhs (Rupees Twenty Four Thousand only) in the shape CDR/FDR in favour of Accounts Officer Directorate of Agriculture Jammu
3	Cultivation contract period	01.06.2023 to 31.08.2023
4	Cost of Tender document (Non- Refundable)	Rs. 1000 (Rupees One Thousand only) by DD in favour of Accounts Officer Directorate of Agriculture Jammu
5	Tender Inviting Authority	Director Agriculture, Talab Tillo, Jammu (J&K) Phone No: 0191-2505201 Email: diragriammu-jk@jk.gov.in
6	E-NIT No./ Date	<u>03/2023-24</u>


Director
Agriculture Production & FW Department,
Signature of the Tendering Authority

5. Critical dates of Tender:

S.no	Particulars	Date & Time
1	Date of issue of NIT	12-05-2023
2	Sale/Document Download Start Date & Time	13-05-2023, 9 AM onwards
3	Sale/Document Download End Date & Time	25-05-2023, 2 PM
4	Clarification Start Date & Time	13-05-2023, 10 AM
5	Clarification End Date & Time	15-05-2023, 2PM
6	Bid Submission Start Date & Time	13-05-2023, 10 AM onwards
7	Bid Submission End Date & Time	25-05-2023, at 4 PM
8	Bid Opening (Technical) Date & Time	27-05-2023 at 10 AM
9	Bid Opening (Financial) Date & Time	27-05-2023 at 04 PM

6. The address and contact No. for sending documents or seeking clarifications regarding this tender document are as under:-


i.	Queries to be addressed to	Joint director (Farms), Directorate of Agriculture, Talab Tillo, Jammu (J&K) Phone No: 0191-2505201 E-mail: jkslubagri@gmail.com
ii.	Postal address for sending the hard copies of the bid	Account Officer, Directorate of Agriculture, Talab Tillo, Jammu (J&K) Phone No: 0191-2505201 E-mail: acctasgrijmu@gmail.com
iii.	Name & Designation of the contact personnel	Sh. Mahesh Verma (Joint Director)/ Sh. Vishnu kant (Accounts officer) Phone No: 0191-2505201
iv.	Contact number	
v.	E-mail ID of contact personnel	E-mail: jkslubagri@gmail.com

7. This Tender document is divided into five parts as follows:-

- Part-I - Contains General information and instructions for the Bidder about the Tender such as the time, manner of submission and opening of tenders. Validity period of tender etc.
- Part-II -Contains details of the crop and Cultivation period.
- Part III -Contains Standard Conditions of Tender.
- Part-IV -Contains Special Conditions applicable to this Tender and which will also form part of the Contract.
- Part -V-Contains Evaluations Criteria and Format for Financial Bids.

8. This Tender document is being issued with no financial commitment and the Tendering Authority reserves the right to change any part of bid at any stage. The committee reserves the right to accept or reject any of the bid or all tenders without assigning any reasons for such rejection.

9. The bidder must carefully read instructions which are pre-requisites for participating in the bidding process.


Director
Agriculture Production & FW Department,
Signature of the Tendering Authority

PART - I - GENERAL INFORMATION AND INSTRUCTIONS FOR THE BIDERS

The bids will be submitted on line through jk tender portal website www.jktenders.gov.in. The bidder shall also upload following documents duly signed by the bidder and clearly legible. However the unsigned copies if uploaded by the bidder shall not be taken into consideration.

However the intending bidders if intend to inspect the cultivation site to be Sublette on contract may do so by contacting the Farm Manager SMF Chakroi on his mobile number on any working day between 12 to 3 PM.

ON LINE SUBMISSION

i. **Cover-1: Cover-1 will contain the following documents.**

1. Scanned copy of Tender fee (in pdf format) or Attested/Notarized copy of MSE/NSIC certificate.
2. Scanned copy of EMD documents (in pdf format).
3. Scanned copy of GSTIN/PAN/AADHAR CARD (in pdf format).
4. Tender Conditions Acceptable Certificate: - The bidder shall certify acceptance of all the tender conditions of the online Tender document and furnish a certificate as per Appendix *B* of Tender document. The certificate duly signed and stamped shall be scanned and uploaded. In case of any deviation, the bid will be liable to be rejected. If the certificate is signed by legally authorized signatory, a copy of the authorization letter should be enclosed/uploaded.
6. Scanned copy of Self Declaration (Appendix `A`).
7. Scanned copy of experience certificate, if any.
8. Downloaded tender document be duly stamped and signed.

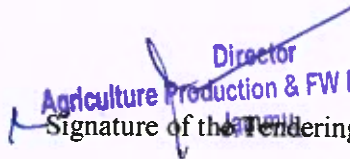
The bid uploaded without above mentioned documents are liable to be rejected.

ii. **Cover - II (Financial bid):**

It will contain the enclosed Schedule Bills of Quantity (BOQ). Parties will download the enclosed Schedule (BOQ) and fill all the details in all relevant fields and upload the same without cutting, mutilations and over writing.

PHYSICAL SUBMISSION (OFFLINE SUBMISSION)

Documents to be submitted in Hard Copy: All the bidders shall submit the hard copies of the documents uploaded in a sealed envelope by dropping in the tender box in the Directorate/ send the same by post in the Directorate Office which must reach in the office within two days from the bid submission closing date and time. The envelope should be subscribed with **“Tender for Cultivation of 150 acre of fallow land for growing of green fodder particularly for promotion of silage during Kharif 2023 at Seed Multiplication Farm Chakroi Department of Agriculture, Jammu (J&K).**


Director
Agriculture Production & FW Department
Signature of the Tendering Authority

Part-II - Details of the crop and Cultivation period.

- **Tender Fees:** The parties can also download the tender documents from the Departmental website www.jktenders.gov.in against Rs.1000/- (Rupee One Thousand only) as cost of tender and will be paid in the shape of Demand Draft in favour of Accounts officer Directorate of Agriculture, Jammu (J&K). A scanned copy of Tender Fee will be uploaded online during submission of the Bid.
- **Uploading of Bids:** Bids should be uploaded by bidders as per the enclosed format of Bill of Quantities (BOQ) and within the stipulated time frame. Bids should be supported with scanned copies of documents as referred to here above in the tender document.
- **Time and date for opening of Bids (online only):** Bids will be opened online in the office of Chairman Contarct Committee/ Directorate of Agriculture & FW, Jammu (J&K) **on 27-05-2023 at 10 AM (Technical) and 27 -05-2023 at 4 PM (Financial)** in presence of bidders who intent to participate in the opening process. In the event of opening date is declared as holiday, the same shall be opened on next working day at same time and venue without any further notice.
- **Place of opening of the Bids:** Bids will be opened at office of Chairman Contarct Committee/ Directorate of Agriculture & FW, Jammu (J&K) The bidders may depute their representatives, duly authorized in writing, to attend the opening of bids on the due date and time. Rates and important clauses quoted by all bidders will be read out in the presence of the representatives of all the bidders. This event will not be postponed due to non-presence of the representatives of all the bidders. The result of the opening of Bids will be available online for all bidders to see.
- **Clarification regarding contents of the Tender Documents:** Any bidder who requires clarification regarding the contents of the bidding documents must contact the Chairman Contarct Committee/ Directorate of Agriculture & FW, Jammu (J&K) through email within two days from the publication of the bid in the print media. Thereafter no clarification shall not be taken care off.
- **Modification and withdrawal of Bids:** Any bidder who intend to withdraw his online bid after submission on jk tender portal www.jktenders.gov.in must make a written request on letter head of the firm under same seal and signature as per which the bids have been uploaded prior to the date and time fixed for opening of the bid online and No request shall be entertained thereafter.
- **Rejection of Bids:** Canvassing by the bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.
- **Earnest Money Deposit (EMD):** Bidders are required to submit Earnest Money Deposit (EMD) for amount mentioned as per details given above along-with their bids in favour of **Accounts Officer, Directorate of Agriculture, Talab Tillo, Jammu (J&K)**. The EMD may be submitted in the shape of CDR/FDR from any of the Public Sector Banks or a Private Sector Bank authorized to conduct government business. EMD of the unsuccessful bidders will be returned within weeks time from the date of opening of bids.


Director
Agriculture Production & FW Department,
Jammu
Signature of the Tendering Authority

Part III -Contains Standard Conditions of Tender.

The EMD (bid security) will be forfeited:

- If the Bidder withdraws the Bid after bid opening (Technical Bid) during the period of Bid validity; or
- If the Bidder fails to execute the contract within the stipulated time period which may be extended by Chairman Contract Committee/ Directorate of Agriculture & FW, Jammu (J&K) on cogent reason for 15 days.
- **EVALUATION OF BID:** The tender will be accepted of the bidders whose quoted rates are found to be highest one.
- **AWARD:** The bidder to whom the contract shall be awarded at his highest quoted rate will have to execute and agreement with the department for successful completion of the contract within the stipulated time frame.
- **SECURITY DEPOSIT:** The successful bidder shall furnish the security deposit for an amount of **Rs.50,000/- (Fifty Thousand only) in the shape of Current/Fixed Deposit Receipt (CDR/FDR)** of a nationalized bank or Bank Guarantee from a nationalized bank pledged to Accounts Officer, Directorate of Agriculture, Talab Tillo, Jammu (J&K). Security deposit remains valid for a period of 04 months or successful completion of the contract. The Security Deposit (as Performance Security) shall be returned to the supplier after the expiry of the contract period on furnishing usual clearance/No Demand Certificate.
- **ARBITRATION :-** In case of dispute of any nature arising while allotting the contract, the matter shall be referred to the Director Agriculture Jammu whose decision as arbitrator shall be final and binding upon the both the parties. In case the matter cannot be resolved amicably the filing of case by the contractor shall be subject to the jurisdiction of courts of the J&K.


Signature of the Tendering Authority
Director
Agriculture Production & FW Department,
Jammu.

Part-IV -Contains Special Conditions applicable to this Tender and which will also form part of the Contract with the successful bidder.


Terms & Conditions:-

1. The successful bidder will have to deposit 90% of the bid amount accepted by the committee.
2. This contract period is from 01.06.2023 to 31.08.2023.


Director
Agriculture Production & FW Department,
Signature of the Tendering Authority,
Jammu.

PART - V - EVALUATION CRITERIA & PRICE BID ISSUES

- **Evaluation Criteria:** The broad guidelines for evaluation of Bids will be as follows:
Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the Technical bid.
 - i. The Bids forwarded by the Bidders will be evaluated by the committee of officers with reference to the documents required in the Tender. The Price Bid of only those Bidders will be opened which meet the criteria laid down in the Tender. The contract shall be allotted on the basis of highest bid among the bidders as per the quoted rates.
 - ii. The Bidders are required to only quote the rates in BOQ which should be inclusive of all taxes.
- The highest Acceptable Bid will be considered further for placement of contract.
- **Price Bid Format:** The Commercial bid format is provided as BOQ XXX is alongwith this tender document at www.jktenders.gov.in. Bidders are advised to download this BOQ - XXXX.XIs as it is and quoted their offer in the permitted column


Signature of the Tendering Authority,
Director
Agriculture Production & FW Department,
Jammu.

Appendix "A"

DECLARATION BY BIDDER

I/We/M/s. _____ (Name of supplier)
hereby certify that I/We have not been banned / delisted / blacklisted / debarred from business in the field
during last 3 (Three) Years.

Signature of Supplier with Official Seal

Name:

Address:


Director
Agriculture Production & FW Department,
Jammu.

Appendix "B"

Chairman Contract Committee
Department of Agriculture
Talab Tillo, Jammu (J&K)

Sub: Acceptance in respect of Terms and Conditions offender Document.

Tender Ref:

Dated:

Name of Work: - **Cultivation 150 acre of fallow land for growing of green fodder particularly for promotion of silage during Kharif 2023 at Seed Multiplication Farm Chakroi.**


Sir,

- I. I/We have downloaded/obtained the tender documents for the above mentioned activity from the web sites www.jktenders.gov.in/ departmental website.
- II. I/We hereby certify that I/We have read all the terms and conditions of tender document (including all documents like appendix(s) etc.), which shall form part of the contract agreement and shall abide by the terms and conditions contained therein.
- III. The corrigendum(s) if any issued from time to time by your Department too has also been taken into consideration, while submitting this acceptance letter.
- IV. I/We hereby unconditionally accept all the terms and conditions of above mentioned tender document and corrigendum(s) in its totality / entirely.
- V. I/We certify that all information furnished by our firm is true and correct and in the event that the information is found to be incorrect/untrue or found violated, then your Department shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other right or remedy including the forfeiture of the full said earnest money deposit absolutely.

Signature of Bidder with
Official Seal

Name:

Address:

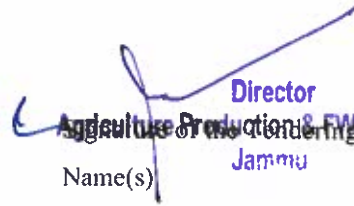

Director
Agriculture Production & FW Department,
Jammu.
Signature of the Tendering Authority

Appendix 'C'

Contact Detail of the Bidder

1.	Name of the Firm/ Agency	
2.	Full Address	
3.	Telephone No. Office & Residence	
4.	Fax No.	
5.	Mobile No. & WhatsApp No.	
6.	e.Mail	
7.	Date of Establishment of the firm & Registration No. of the Firm issued by Central/State Government of Registrar of companies under Companies Act.	
8.	PAN No. issued by Deptt. Of Income Tax	
9.	Sales Tax Registration No.	
10.	GSTIN No.	
11.	Bank Account No. Name of Bank, Branch Name & Branch Code. IFSC Code.	
12.	Brand of Goods offered	
13.	Name & Address of Company/firm	
14.	State whether business dealings with you have been currently banned by any Ministry/Department of Central Govt. Or any State Government	

Dated:
Place:


 Director
 Agriculture Production & FW Department,
 Jammu
 Name(s)
 Designation